

Reading Early Years Schools (REYS) federation Nursery Closure Policy



Signed by Chair of Governors: Caroline Wharton

Signed by Executive Head teacher: Joanne Budge

Date: December 2020

Date to be reviewed: December 2023

Aims

We aim to keep all the schools within the federation open on all the days that are listed in our literature. However under exceptional circumstances it may necessary to close all or part of the nursery, for health and safety reasons. These may include:

- Extreme weather conditions which make the site inaccessible or unsafe
- A epidemic or pandemic which puts children and adults at risk
- A malfunction of one of the utilities which impairs the working conditions on the site (for example no water, electricity or heating)
- Insufficient staff being able to be on site to maintain safe ratios
- Pest control issues
- A directive from Reading Borough Council to shut the site for whatever reason

Should the Governors and senior leadership team make a decision for a temporary closure; parents will be informed as soon as possible through one or more of the following:

- Text messaging,
- Announcement on our website
- Updates on our social media accounts e.g. Facebook and Instagram
- Local radio announcements
- Individual telephone calls

It is the aim of the Governors and senior leadership team to return to normal working as soon as possible.

For children who have paid for sessions at the nursery, particularly Caversham Nursery, please refer to our charging policy for further details.